

Minutes of Minskip Village Hall Committee Meeting 4.12.17

Present:- Pauline Barker (PB), Sue Duggleby (SD), Sally Duggleby-Letheren (SDL), Lynn Owen (LO), John Silverwood (JS), Margaret Ward (MW), Robin Wilkinson (RW).

Apologies for absence:- Becky Payne (BP), Monika Kaczmarczyk (MK).

Minutes of previous meeting:- The minutes of the previous meeting held on 6.11.17, were agreed as a correct record, proposed by LO and seconded by SDL.

Matters arising:-

Fire safety audit- LO reported that the audit had been carried out by an officer from North Yorkshire Fire and Rescue Department. A letter had been received from NYFRD confirming the outcome and she was pleased that there were no major issues to address, apart from the need to perform and record that the emergency lighting was working correctly, she would update the action plan.

LO and JS had drafted the new standard of conditions of hire, for the committee's consideration.

Action JS to send out the draft.

New cooker- SD tabled details of the new cooker, due to the space she had a limited number to choose from, however she thought a Zanussi cooker, costing £409.00 would be suitable the committee agreed to this expenditure. LO advised that the electrical work had been completed.

Action- SD to check with the supplier and arrange for installation and removal of the old gas cooker.

Children's party- SDL reported that there would be in excess of 30 children attending on Sunday the 10th of December and all arrangements were in place.

Treasurer's report- PB advised that there is £2,764.00 and £5,302.00, respectively in the current and savings account and all bills received had been paid. She had received a thank you letter from the BBC for raising £160.00 for children in need and would display the certificate in the noticeboard.

AOB

Defibrillator-LO confirmed that she had finally received the user pack and had placed it in the cabinet outside.

India encompassed- SD gave a resume of her trip and it was agreed to hold a curry evening in the hall on Friday the 2nd of February, and she is seeking volunteers to make the meal.

Maintenance- RW advised that the reason for the front door sticking was it needed new hinges and JS asked if he could look at the porch roof which was leaking and as a consequence affecting the electrics.

Action- RW to carry out the work.

Time and date of the next meeting Monday the 8th of January 2018 at 7.30pm.