

Minutes of Minskip Village Hall Committee meeting 9.10.17.

Present:- Pauline Barker (PB), Sue Duggleby (SD), Sally Duggleby-Letheren (SDL), Lynn Owen (LO), Becky Payne (BP), John Silverwood (JS).

Apologies for absence:- Monika Kaczmarczyk (MK), Margaret Ward (MW), Robin Wilkinson (RW).

Minutes of the previous meeting:- The minutes of the previous meeting held on 4.9.17, were agreed as a correct record, proposed by PB and seconded by LO.

Matters arising:-

Website-BP confirmed that the www. prefix now works and links to the Facebook page. She was updating the site with information on the village and asked committee members to send her a written snapshot about themselves.

Action- committee members to send information to BP, by 24.10.17.

Land adjacent to village hall- JS advised he had not received a reply to his letter.

Action- JS to request a reply.

Treasurers report-PB advised that there is £2,639.00 and £5,302.00 respectively in the current and savings account and the defibrillator fund has now topped £800.00.

She confirmed that the new gas engineer had been to service the boiler and provided her with the appropriate certificates and recommended that the gas cooker be replaced and we purchase a carbon monoxide monitor. The consensus of opinion was that an electric cooker would be more practical and all agreed that for safety reasons children should not be allowed in the kitchen and a sign be produced and the hall user guide should be amended.

Action- SD and LO to liaise re sourcing and installation of new cooker, LO to purchase appropriate carbon monoxide monitor, SDL to do signage for kitchen, JS to amend, user guide.

AOB

Children's party-SDL reconfirmed that the party will take place on Sunday 10th of December and produces an action plan. It was agreed that the hall will be trimmed up on Monday the 4th of December prior to the committee meeting.

Action-SDL to update plan for Novembers meeting.

Fire safety audit-LO advised that contact had been made via the Yorkshire Venues contact form, by North Yorkshire Fire and Rescue Service and a Fire Safety audit has been arranged. She is ensuring all documents are up to date in the Fire Safety file and has arranged for the audit to take place on 9th November 2017.

Action-LO to collate the Fire Safety documents and prepare for the audit to take place. Thereafter the committee will monitor the fire safety risk assessment on a 6 monthly basis. JS to include in the meeting agenda, every 6 months. SDL to do signage showing direction to kitchen fire exit.

30 MPH limit- JS expressed his continuing concern regarding speeding traffic through Minskip and had been advised by a Police Officer of the website 95alive, whereby the public could report a speeding concern.

Children in need-PB advised that she has arranged for Sunday the 15th of October a village ramble on behalf of the Children in Need appeal, which will end with teas at the hall.

World War One commemoration-JS advised that the Guides have planted poppy seeds within the tree seat, to mark the 100th anniversary of the end of the First World War.

Time and date of next meeting, Monday 6th of November at 7.30pm.